

Agenda

Meeting of: Audit Committee

Meeting held in: Committee Room 1, The Council House, Bourne Hill, Salisbury

Date: 22 June 2005

Commencing at: 5.00 pm

For agenda item 1 the Chairman of the Council, Councillor Draper, will preside.

1 Election of Chairman

To elect a Chairman for the 2005/06 municipal year.

Officer to Contact: Andrew Rose (01722 434252)

2 Election of Vice-Chairman

To elect a Vice-Chairman for the 2005/06 municipal year.

Officer to Contact: Andrew Rose (01722 434252)

3 Apologies:

To receive any apologies for absence.

4 Public Questions/Statement Time:

To receive any questions or statements from members of the public.

Please note that in accordance with the Council's Constitution a question/statement may only be asked /made if written notice has been given to the Head of Democratic Services by midday on the working day before the meeting. A question submission [proforma is attached](#) to this agenda and can be found on the council's website.

Contact Officer: Andrew Rose (01722 434252)

5 Councillor Questions/Statement Time:

To receive any questions or statements from Councillors or Tenants Panel members.

Please note that in accordance with the Council's Constitution a question/statement may only be asked /made if written notice has been given to the Head of Democratic Services 7 working days prior to the date of the meeting.

Contact Officer: Andrew Rose (01722 434252)

6. Declarations of Interest:

To receive any declarations of interest.

7. Chairman's Announcements:

To receive any announcements from the Chairman.

8. Statement of Internal Control

To consider the [attached](#) Statement of Internal Control and to make recommendations to Full Council that will be meeting on 27th June 2005.

*Background Papers: see report for details
Officer to Contact: Diana Melville (01722 434618)*

9. Draft Work Programme

To consider the work programme ([attached](#)) for the Audit Committee for June 2005 until January 2007.

*Background Papers: none
Officer to Contact: Diana Melville (01722 434618)*



Awarded in:
Housing Services
Waste and Recycling Services



10. Training Proposals

To consider [proposals](#) for training members sitting on the Audit Committee.

Background Papers: none

Officer to Contact: Diana Melville (01722 434618)

11. Date of Next meeting

To approve a date for the next meeting of the Audit Committee.

Officer to Contact: Andrew Rose (01722 434252)

12. Matters, if any, which by reason of special circumstances the Chairman decides should be considered as a matter of urgency



R K Sheard
Chief Executive
14th June 2005